

To: Councillor Ivan Henderson, Portfolio Holder for Economic Growth, Regeneration & Tourism

From: Rebecca Bromley, Project Manager

Cc: Lee Heley, Corporate Director, Place and Economy

Cc: Mike Carran, Assistant Director, Economic Growth & Leisure

Cc: Gaurav Sarin, Programme Manager

Date: 5th April 2024

Dear Councillor Henderson,

Levelling Up Fund and Capital Regeneration Projects Design Team Appointments: Acoustic Consultancy Services

This letter follows a Cabinet report dated 6 October 2023, titled 'Levelling Up Fund and Capital Regeneration Projects - Progressing the Projects to Planning Permission'. As part of that report, Cabinet delegated authority to the Corporate Director Place and Economy in consultation with the Portfolio Holder for Economic Growth, Regeneration and Tourism to procure appropriate resources and commission a project team to carry out the associated work including for the design briefs.

The procurement process has now been completed for the Acoustic Consultancy services. The successful supplier for these services are: dB Consultation Ltd for the provision of services for the Carnarvon Terrace project which is being delivered as part of the Clacton Civic Quarter Levelling Up Fund scheme, and Pace Consult for the Homes in Dovercourt project, which is being delivered as part of the Dovercourt Town Centre Improvement Corridor scheme.

The services have been procured via the Quotation Rules as set out in Tendring District Council's constitution, and have a total cost of £12,200 (Carnarvon Terrace) and £6,900 (Homes in Dovercourt) plus VAT.

If you could, by way of a completed form (below) or by return email, indicate your consent to proceed with this appointment, I would be most grateful. Please do not hesitate to get in touch with me to discuss any aspect further before granting your consent on the above.

Kind regards,

Rebecca Bromley

Project Manager

Tendring District Council

Email: rbromley@tendringdc.gov.uk

To: Rebecca Bromley, Project Manager

From: Councillor Ivan Henderson, Portfolio Holder for Economic Growth, Regeneration & Tourism

Cc: Lee Heley, Corporate Director, Place and Economy

Cc: Mike Carran, Assistant Director, Economic Growth & Leisure

Cc: Gaurav Sarin, Programme Manager

Date: _____

Dear Rebecca,

Levelling Up Fund and Capital Regeneration Projects: Design Team Appointments

Thank you for your memorandum dated 5th April 2024 requesting approval of the appointment of dB Consultation Ltd and Pace Consult for the provision of Acoustic Consultancy services.

I agree/ do not agree with the outlined appointments.

Kind regards,

Cllr Ivan Henderson

Deputy Leader of the Council, Portfolio Holder for Economic Growth, Regeneration & Tourism